



CERTIFICATION BODY LICENSE PRE-APPLICATION FORM

FSSC license application is a three-step process that consists of a pre-application, online introductory call and full application completion to determine suitability of a Certification Body to apply for a license.

By completing this form you are confirming that you are in compliance with the following:

1. Delivering accredited ISO 22000 certification for a minimum of 3 years.
2. Ensuring that you have read and understand the License Application and Auditor Qualification sections of the Scheme Part 4.
3. Having a robust commercial plan on obtaining 50 clients within the following 3 years after obtaining a license with FSSC.
4. No possible conflict of interest with FSSC.

Attachments to submit with this application:

1. ISO 17021 Accreditation Certificate
2. ISO 22003-1 Accreditation certificate
3. As per section D, commercial plan

Date of Pre-Application	
SECTION A : CONTACT DETAILS	
CB full name (As per Legal entity)	
CB abbreviation (if applicable)	
Address:	
Main contact:	
Main contact email:	
Company website:	

SECTION B : MOTIVATION
<p>Reason for this application:</p> <p>What is your motivation for applying for a FSSC 22000 License with FSSC?</p>

SECTION C : ACCREDITATION & AUDITOR QUALIFICATION

As per Part 4, Section 3.5 of the Scheme, the CB shall have a system and documented procedure for selecting, training, evaluating, re-qualifying, and maintaining the qualification of auditors.

Please ensure a thorough review of the Scheme requirements outlined in sub-sections 3.5.1 to 3.5.4, pertaining to auditor qualification

How many current auditors are qualified in ISO 22000?

How many auditors will be trained and qualified by your CB to deliver FSSC 22000 audits?

Have you studied and do you understand the Auditor Qualification Process regarding:

- Initial Training & Experience (Sec 3.5.1)
- Initial Assessment and Approval (Sec 3.5.2)
- Assignment of sub-categories (Sec 3.5.3)

Yes
 No

Have you already engaged the services of a qualified FSSC 22000 auditor from another CB to qualify your auditor(s) as per Part 4, Section 3.5.2, paragraphs 2 & 3 on Initial Assessment and Approval of auditors.

Yes
 No

If No: please justify your answer:

How do you plan to train your Witness Assessor(s)? *Reference Scheme Part 4, Section 3.4*

SECTION D: MARKET INVESTIGATION & COMMERCIAL PLAN

Which Food/ Feed and packaging certification schemes are offered by your CB?

Standard/Scheme	Select	Nr. of years delivering audits	Nr. of certificates
ISO 22000	<input type="checkbox"/>		
BRCGS	<input type="checkbox"/>		
IFS	<input type="checkbox"/>		
SQF	<input type="checkbox"/>		
Other:	<input type="checkbox"/>		
When did your CB start to deliver ISO 22000 audits?			

In reference to FSSC 22000 V6 Part 4, clause 2.1.2.1,5, the CB shall have at least 5 audited organizations registered in the FSSC database within 12 months of onboarding for new CBs.

Please list the first 5 clients you will initially certify to FSSC 22000 (Part 4, section 2.1.2.1, 5)

Nr.	Organization Name	Food Chain Category
1.		
2.		
3.		
4.		
5.		

In reference to FSSC 22000 V6 Part 4, clause 2.1.3, the CB shall have at least 50 certificates registered in the FSSC database within 36 months (3 years) of receiving full license.

Considering your commercial planning, please attach your plan on how you foresee to obtain 50 clients in 3 to 3.5 years from the date you obtain a Provisional License.

This includes the first 12 months after you receive your initial license with FSSC.

Where will these clients come from?

- New Clients to Certification
- Transition from ISO 22000

The FSSC Integrity Department will review your pre-application submission and provide feedback to you within the following 14 days. Following this pre-approval application, we will schedule an online call to discuss this application in more detail.

REVIEW STATUS (To be completed by FSSC)

Reviewed by:	
Approval Status:	<input type="checkbox"/> Approved <input type="checkbox"/> Not approved
Introductory call date:	
Notes/ Comments:	